



APPLICATION FORM

(Please complete this form in CAPITAL LETTERS)

Student Information: Male Female

First & Middle Names (As shown on Passport): _____

Last Name (As shown on Passport): _____

Preferred Name: _____

Date of Birth: _____ Age: ____ Passport or ID Number: _____

Nationality: _____

Requested Start Date: _____ Current Year Group: _____



Address in Thailand*: (Number and Street) _____

(Sub-district) _____ (District) _____ (City) _____ (Postcode) _____

Home Telephone Number(s): _____

**This can be provided at a later date once confirmed.*

The child is living with: Both parents Father Mother Guardian Other: _____

Previous Schools Attended (if any)

Name of School	Curriculum Offered	Country	Year Group	Start Date	Last Date Attended

Details of Other Siblings:

Name	Date of Birth	School Attending/Class

Child's First Language: _____ **Other Languages Spoken:** _____

English Proficiency:

1 = Poor 2 = Average 3 = Good 4 = Mother tongue

	Speaking	Listening	Reading	Writing
Child	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mother	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Father	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Guardian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Mother's/Guardian's Information:

Title: _____ First Name: _____ Last Name: _____

Nationality: _____ Contact Number: _____

Address: As above _____

E-mail: _____

Company Name: _____ Position: _____

Company Address: _____

Tel: _____

Latest Education: Diploma Degree Please Specify _____

Institution _____

Father's/Guardian's Information:

Title: _____ First Name: _____ Last Name: _____

Nationality: _____ Contact Number: _____

Address: As above _____

E-mail: _____

Company Name: _____ Position: _____

Company Address: _____

Tel: _____

Latest Education: Diploma Degree Please Specify _____

Institution _____

Does your company support school fees? Yes No Partial _____%

Address for sending invoice: Home Office Other _____

Additional Contact: (Miss/Mr/Mrs/Ms) _____ Relationship _____

Nationality: _____ Occupation: _____

Tel: _____ Mobile: _____ E-mail: _____

How did you hear about Bangkok Prep? Google Facebook Friend Magazine

Playgroup School Website School location BAMBI Other (please specify):

Please list your reasons for choosing Bangkok Prep:



Additional Information:

Has your child ever received academic Learning Support (LS) in: (excluding private tutoring)

Writing Yes No Reading Yes No

Mathematics Yes No Other Yes No

If yes, please give further details and provide relevant reports.

Has your child ever been recommended for, or evaluated, in or out of school for possible learning or behavioural problems?

Yes No If yes, please include specific information in relation to such evaluations and provide any relevant reports.

Does your child have any special physical, emotional, psychological, or language needs?

Yes No If yes, please include details and provide any relevant reports.

Has your child ever been granted access arrangements (such as extra time) for public examinations?

Yes No If yes, please include specific information about these arrangements.

Reference Details:

Please provide a contact from the most recent/present school for reference purposes:

Name of Contact _____ Position _____

Telephone _____ Fax _____ E-mail _____

Please provide the following details if you know anyone currently attending Bangkok Prep

Name of the child(ren)	Name of the parent(s)	Year attending



Agreement

I clearly understand and fully accept the following rules, regulations and conditions for the admission of my child into the school:

1. By enrolling my child at Bangkok Prep, I agree to follow the school's Safeguarding Policy and to work with the school to ensure that all students, teachers and parents are treated fairly and with respect.
2. Parents are expected, at time of application, to declare in writing, if their child has additional learning needs. In the event that a student is admitted and later found to be requiring any of the learning supports, e.g. Special Educational Needs (SEN), English as An Additional Language (EAL), applicable school fees will be applied.
3. Should any information provided by the parents to the school prove to be inaccurate, the school reserves the right to exclude the student and cease the enrolment without refund.
4. I agree that my child can take part in all lessons (including Swimming and Physical Education), attend residential and other educational activities organised by Bangkok Prep.
5. In the event of an injury to my child, or any damage to my child's property, whilst taking part in the above mentioned school organised activities, I will not hold Bangkok Prep or any member of staff responsible.
6. I give or do not give permission for photos and videos of my child to be used for school publications, on our website and our social media, including but not limited to, Facebook and Instagram.
7. Payment of school fees and other charges will be made according to a payment schedule and due date set by the school; otherwise, a late payment fee of 1.25% per month of the balance will be charged.
8. In case of withdrawal, the applicable amount of security deposit will be refunded if there is no outstanding tuition fee balance, no damage occurs to any textbooks or other school property, and a written notice is submitted to the Admissions Office 45 days (notification date) prior to the last day of the enrolled period and 45 days before the last day of class attendance (leaving date).
9. Specific conditions and fees are applicable for students who withdraw and then re-enroll for a further period.
10. Once enrolled at Bangkok Prep all students **must** sit external examinations (including iGCSE, AS and A2) at the School at a time determined by the Head of Secondary. The use of alternative external examination centres for the early sitting of such examinations is strictly prohibited unless prior written consent is obtained from the Head of Secondary.
11. Any students enrolling for Years 10 and 11, who have completed iGCSEs prior to admission will not be exempt from completing our mandatory iGCSE subjects once they enter the School.
12. Should there be any dispute, the school's decision is considered final.
13. The final decision on a child's admission to the school rests with the consensus of Head of School and the School Director.

Mother's/Father's/Guardian's Name: _____

Mother's/Father's/Guardian's Signature: _____ Dated: _____

By ticking this box, I certify that the above information is accurate and complete to the best of my knowledge.

I understand that the data above will be used for admissions purposes only. I hereby give permission for Bangkok Prep to continue with the admissions process.



Supporting Document Checklist:

Please use the following checklist to ensure you have submitted all the required documents along with your application.

One passport photo of the applicant	<input type="checkbox"/>
Recent school report (translated into English)	<input type="checkbox"/>
Full end of year school report for the last academic year	<input type="checkbox"/>
Interim school report for the current academic year	<input type="checkbox"/>
Non-Thai applicants: <ul style="list-style-type: none">• Photocopy of student's passport photo page• Photocopy of both parents' passport photo page	<input type="checkbox"/> <input type="checkbox"/>
Thai applicants: <ul style="list-style-type: none">• Photocopy of student's birth certificate / ID• Photocopy of student's house registration• Photocopy of both parent's ID card or passport photo page	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>



Medical History Form **(Please complete this form in CAPITAL LETTERS)**

Student Name: _____

Date of Birth: _____

If your child has any pre-existing medical conditions e.g. asthma, diabetes, allergies, nose bleeds, etc. please provide details:	
Condition:	Details (including severity and treatment required)

If your child has any special dietary requirements please provide details:

Please give details of the following for your child:

Does your child have a:	Yes	No	Details
Visual impairment			
Hearing impairment			
Co-ordination/ Development disorder			
Skin condition			
Speech impediment			
Or any previous medical operations or other relevant information we should be aware of			

Does your child take any regular medication? Yes No

If yes please provide details:			
Medication	Prescription/Dose	Required to be given at school	
		Yes*	No

*Please ensure that you arrange to meet with the Nurse if medication is required to be administered during the school day



Vaccinations / Immunisations:

Vaccination	Yes	No	Date
Diphtheria (1 st year)			
Diphtheria (3-5 years)			
Whooping cough			
Tetanus (1 st year)			
Tetanus (3-5 years)			
Measles			
Mumps			
Rubella			
Polio			
Tuberculosis			
H.I.B. vaccine			
Meningitis A and C			
Hepatitis A			
Hepatitis B			

This form is confidential. If your child has a medical condition which you would prefer to discuss only with the School Nurse, she is available for appointments during school hours. Please contact the School Nurse directly via email nurse@bkkprep.ac.th.

I hereby confirm that there are no other medical problems that affect my son/daughter, which are known to me at this time.

I understand, that in the event of an emergency that all efforts will be made to contact my child's emergency contacts, but that if this is not possible, that my child will be taken to a suitable hospital for treatment.

Mother's/Father's/Guardian's Name: _____

Mother's/Father's/Guardian's Signature: _____ Dated: _____

Emergency Contact #1

Name: _____ Relationship: _____
 Contact number #1 _____ #2 _____

Emergency Contact #2

Name: _____ Relationship: _____
 Contact number #1 _____ #2 _____

For office use only:	
Date received: _____	Red Flag: Yes / No
Date entered on to iSAMS: _____	Nurse notified: Yes /No
Staff name: _____	Class teacher notified: Yes / No
	Canteen notified: Yes / No